Agreed Action Points from Environment and Housing Scrutiny Panel

July 9th 2013

Item	Action	Responsible Officer	Completed
1.	Decent Homes – that the panel and OSC members are provided with an update on planned work for completion in 2013/4.	Mustafa Ibrahim/ Martin Bradford	Yes Member briefing
2.	Clarification of confidential issues and with legal services.	Martin Bradford / Legal	
3.	Decent Homes – placed on the agenda of Overview & Scrutiny Committee for 7th October 2013.	Martin Bradford Scrutiny	Yes
4.	Standard letter is constructed to thank external participants in the work of EHSP.	Martin Bradford, Scrutiny	Yes
5.	Terms of reference – Cllr Bull to be added to Membership of the Environment and Housing Scrutiny panel.	Martin Bradford, Scrutiny	Yes
6.	Qualitative topic suggestions from the public consultation re-categorised.	Martin Bradford, Scrutiny	Yes
7.	Waste and recycling update (26th September 2013) on report approved by Cabinet in December 2012 – the panel requested that: (1) Representative from Veolia also attends (with SF) to	Stephen McDonnell	Yes

	discuss the follow up waste and recycling issues (2) Particular focus is given to a) bin rationalisation issues b) how cases studies have been *resolved*.		
8.	Clarify the role of the Waste Management Group – possible reporting of data to EHSP.	Stephen McDonnell	To update
9.	Tottenham parking CPZ Consultation process – invited to a future panel meeting.	Ann Cunningham/ Martin Bradford	Yes
10.	Budget training – to organise an update and training day for panel members ahead of Budget Scrutiny Process in 13/14.	Martin Bradford/Kevin Bartle	Date to be confirmed
11.	Corporate Plan – electronic copy sent to panel members.	Martin Bradford Scrutiny	Yes
12.	Chair and Cllr Alexander to meet with Michael Kelleher (Head of Enablement Team) to discuss RSL work.	Martin Bradford Scrutiny	Yes
13.	Registered Housing Provider Report (March 2012) and Cabinet Response (June 2012) to be sent to panel members.	Martin Bradford Scrutiny	Yes
14.	Community engagement – lists of community and residents groups – how are these maintained and updated across the council.	Martin Bradford/ Enablement Service	